

VILLAGE OF MORRISTOWN COUNCIL MEETING PUBLIC COMMENT SIGN IN SHEET

Public comment is encouraged and appreciated. This is an opportunity for the public to address the Council on agenda items or village related business. In order to accomplish all business on the agenda and be respectful of everyone's time, council members will not be able to engage in dialogue with individual members of the audience and no immediate action will be taken on any public comment issue. Public comments will be limited to 3 minutes each with a total of 15 minutes allowed for public forum.

Complete the following information and submit to the village clerk prior to the meeting. When your name is called, please stand and state your name and address. Please limit your comments to 3 minutes and remain on the topic you listed below.

Name: _____

Address: _____

Phone: _____

1. Public comments sign in sheet must be completed.
2. Public comment limited to **three minutes** per speaker.
3. No speaker may convey or donate his or her time to another speaker.
4. Comments shall be courteous and respectful at all times.
5. No person may use public comment for the purpose of campaign or advertisement
6. This is not a question and answer time and council can not engage in conversation with the public.
7. Questions and concerns about operations should be addressed to village officials by calling the administrative office at 782-1551, where questions will be directed to the appropriate official.
8. The presiding officer has the responsibility for enforcing these rules and may change the order of speakers so comments may be heard in the most logical groupings.

I WISH TO SPEAK to the Village council on the following topic:

Signature Required: _____ Date: _____

By signing, I acknowledge public comment forum rules. Pursuant to Ohio Revised Code, this document is considered a public record.